

Department / Area	Task
Corporate / Strategy	Delivery of two reports for Audit (and Risk) Committee
Corporate / Strategy	RIPA Coordinator Role - Review of Policies / annual report to Members / advisory role for staff (tbc)
Corporate / Strategy	Serious and Organised Crime: Coordination of the provision of work for Gloucestershire Constabulary
Corporate / Strategy	Completion and follow up of Home Office Serious and Organised Crime Checklist
Corporate / Strategy	Completion of Home Office Bribery and Corruption Assessment Template
Corporate / Strategy	Development of work with Planning Enforcement / Public Protection Enforcement
Corporate / Strategy	Staff Fraud Awareness Sessions
Housing	Review of supported living services / care in rented accommodation
Housing	Review of the Housing List and related National Fraud Initiative data matches
HR	Drafting / consultation / implementation of HR / CFU Internal Investigation Protocol
HR	Review of Policy and Procedure: Staff Declarations of Interest / Conflicts of Interest
HR	Review of HR Recruitment and Vetting Policy and Procedures
ICT / Revenues and Benefits	Earthlight / GIS Support: Rate Avoidance / Council Tax Evasion
Policy	Drafting / consultation / adoption of Corporate Enforcement Policy
Policy	Drafting / consultation / adoption of Money Laundering Policy
Policy	Drafting / consultation / adoption of Debt Recovery Policy
Revenues	Assistance if required re empty property visits
Revenues and Benefits	Coordination of joint working initiative with Department for Work and Pensions for future joint investigation of Housing Benefit and Council Tax Reduction Scheme
Internal Audit / HR	Review of the Gifts and Hospitality Policy and Procedure
Department	
Extraordinary Cases: Investigation / Sanction / Prosecution	
Revenues and Benefits: Investigation Cases - Rate Avoidance / Council Tax Evasion	
Housing - Investigation Cases - Fraudulent Housing / Homeless Applications	
HR - Internal investigation relating to serious and / or gross misconduct	
Debt: Tracing and Recovery Support	
Revenues and Benefits: Full Review of the rating list	